

APPLICATION FORM FOR MEMBERSHIP OR CONSIGNMENT

PERSONAL DETAILS			
Name			
Address			
Phone		Mobile	
Email address			

APPLICATION TYPE (please tick one)		
Membership	Consignment	Join Existing Member

DETAILS OF ART/CRAFT YOU WISH TO SELL IN THE SHOP			
Main craft (Attach additional pages if needed)	Description:		
	Function of item(s):		
	Main materials used:		
	Technique(s) used to create the item(s):		
Secondary craft (if applicable)			
Space request (membership applicants only)	Single (76cm wide x 50cm deep)		Double (152cm wide x 50cm deep)

CONDITIONS (please tick)	
I am 18 years of age or over	<input type="checkbox"/>
I confirm that I am a resident of the Blue Mountains (Lapstone to Mount Victoria)	<input type="checkbox"/>
I have attached a minimum of 6 samples of work with price tags for consideration by The Nook Members at the next monthly meeting	<input type="checkbox"/>
Upon submitting samples, I am aware that all care will be exercised but no responsibility can be taken with goods submitted	<input type="checkbox"/>
I have attached photographs of work, which will be held on file by the Nook Pending approval. They will be returned upon request	<input type="checkbox"/>
I understand and agree to the fees, terms and conditions of Membership/consignment	<input type="checkbox"/>
I would also like to have my work considered for Consignment (Membership applicants only)	<input type="checkbox"/>

DECLARATION			
Signature		Date	

MEMBERSHIP - TERMS AND CONDITIONS (brief version)

The rules of the The Nook Arts and Craft Co-operative (The Nook) have the effect of a contract under seal:

1. Between the Co-op and each member
2. Between the Co-op and each Director, the principal executive officer and the Secretary of the Co-op, and
3. Between a member and each other member.

Under the contract, each of those persons agrees to observe and perform the provisions of the Rules. The Rules may be viewed at The Nook.

An applicant is qualified to be admitted to The Nook as voted by the membership to:

- Promote and sell high quality arts and crafts produced by Members living in the Blue Mountains
- A Member shall make sales to a minimum value of \$120.00 per annum
- Work unpaid in the shop on a monthly roster, as indicated below, to assist in running The Nook and establish active membership. Retail Customer Service skills are valued and availability to work a weekend duty is desirable.
- Attend a minimum of six (6) monthly meetings per year. Meetings are held at 4.30pm on the first Tuesday of every month at Leura CWA Hall.

Each application is considered by the Members and, if approved, the Applicant joins the waiting list. If a vacant space occurs, all applications on the waiting list are voted on by the members and the successful applicant is offered the vacancy and becomes a Candidate.

Every applicant accepted for candidature must pay the first three (3) months fees upfront. This is a non-refundable payment

Single Space	\$141.00
Double Space	\$282.00

No commission fee is applicable during candidature or membership.

New Applicants are accepted as Candidates of The Nook on the understanding that it will be a three (3) month trial for both parties. During the trial period the Candidate must undertake a total of 6 full training days (may be a combination of full and half-day shifts). The Directors of The Nook have the right, if necessary, to ask candidates to resign during this period without explanation, and visa-versa.

If full membership is then offered at the end of the candidature period, with either a single or double space, the following fees will be payable:

Joining Fee & levy	\$94.00
Annual Subscription* (calculated pro-rata from July 1)	\$47.00
Keys (refundable)	\$25.00
Total	\$166.00

*calendar year

The ongoing monthly fees and roster requirements are:

Space type	Fee	Roster requirement
Single Space	\$47.00	1 day per month
Double Space	\$94.00	2 days per month

Payment of sales (less monthly rent in advance) will be made by EFT by the 7th of every month.

After confirmation of full membership, if the new member wishes to resign, a written notice of intention to resign is required, giving one (1) month notice. Current members who resign from The Nook may not have their work considered for consignment until the expiration of a term of six (6) months from the end of membership.

The Nook is a non-profit group. The fees members pay are designed to cover the commercial rent of the premises, phone and electricity accounts, insurance for public liability and fire, minor maintenance and repairs. The fees are subject to change if The Nook, as a majority, decides that more funds are needed to cover expenses not previously budgeted for.

The Nook has public liability insurance and fire insurance. There is no provision for burglary, theft or personal injury whilst working at the Nook.

****Upon approval of membership the full membership terms and conditions will be provided – they are available at The Nook for perusal at any time on request***

CONSIGNMENT - TERMS AND CONDITIONS

All items offered for consignment in The Nook are accepted only under the following conditions:

1. Artists and/or Craftspersons (Consignees) selling on consignment in The Nook are by invitation only, after having been voted and agreed upon by a majority of members present at such meeting to consider Artist.
2. The Nook will charge the consignee 33⅓% commission upon sale of the work held in The Nook, and will pass the balance to the Consignee once a month. Payment of sales by EFT will be made by the 7th of every month, provided Consignor's sales are over \$10.
3. All work must be given a price and an item code in the following format: Consignee's code followed by a dash, followed by up to 6 characters. Different item types require a unique code. Barcodes will be supplied by The Nook. **Price must INCLUDE commission.**
4. The Nook has the right to display all goods sold on consignment as it sees fit, and can remove and return work at any time.
5. The Nook will take all due care of goods whilst in its possession and will use its best efforts to guard against shoplifting and other damage actions in the shop.
6. All work left to sell on consignment in The Nook is accepted by The Nook only at the risk and liability of the Consignee. The Nook or its Members accept no responsibility or liability for losses incurred by the Consignee through theft of the Consignee's stock or damage thereto from accidental or malicious damage by unknown persons or customers or Members of The Nook in the ordinary course of cleaning duties or the moving of stock.
7. Current Members who resign from The Nook may not have their work considered for acceptance on a consignment basis until the expiration of a term of six (6) months from the end of their membership.
8. The Nook has the sole right to refuse further consignment stock from the Consignee.
9. If your craft is accepted to be sold through a consignment arrangement at The Nook, should you not sell any goods for three (3) consecutive months, the Nook Members reserves the right to cease all consignee arrangements and withdraw your goods for sale from the shop.

Completed application form may be submitted instore at The Nook (with samples of work) at any time during opening hours (9.30am-5pm, 7 days). Applications are considered for suitability by the Membership at meetings held on the first Tuesday of each month. Applicants should retain pages 2&3 for information.